

INFORMATION
on processing of personal data of customers/business partners

According to Article 13 (1) and (2) of Regulation (EU) No 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation, hereinafter GDPR) (OJ EU L119/1), please be advised that:

1. The Controller of your personal data is the company: Sarzyna Chemical Sp. z o.o. with its registered office at ul. Chemików 1, 37-310 Nowa Sarzyna, Poland, the registration files of which are kept by the District Court in Rzeszów, 12th Economic Division of the National Court Register, entered in the Register of Entrepreneurs of the National Court Register under the number KRS: 0000643555, VAT No.: 7010625863, REGON: 365703807, share capital: PLN 3,733,850.00, contact details: e-mail address: biuro2sarzynachemical.pl, phone: T: +48 17 240 71 29. We work on business days from Monday to Friday from 7.00 to 15.00 hrs.
2. Your personal data will be processed in accordance with GDPR for the following purposes:
 - a) implementing and performing a contract concluded with you in accordance with Article 6 (1) (b) GDPR , or taking action at your request before the conclusion of the contract, in accordance with the legal basis indicated above,
 - b) for the purpose of the Controller of personal data to comply with its legal obligations under Article 6 (1) (c) GDPR, to the extent provided for in specific legislation,
 - c) in order to exercise legitimate interests pursued by the Controller in accordance with Article 6 (1) (f) GDPR, i.e.
 - i. implementing and performing a contract concluded with your employer, principal, associate,
 - ii. determining, defending or pursuing any claims,
 - iii. protecting persons and property owned by the Controller, including monitoring
 - iv. in order for the Controller to conduct direct marketing of the Controller's goods and services,
 - v. performing contracts with other Business partners, Customers,
 - vi. processing complaints,
 - vii. performing audits and checks,
 - viii. in order to contact the Controller.

If in connection with the above purposes of processing you use the Controller's website, the information about the processing of personal data in connection with your use of the website is provided in Appendix 5 to the General Terms for the Provision of Electronic Services available at: <https://sarzynachemical.pl/en/gdpr-and-terms-of-service>.

3. In certain circumstances, the Controller has the right to transfer your personal data to other recipients, if it is necessary to achieve the purpose of processing. In such case, we will transfer personal data to three groups of recipients:
 - a. persons authorized by us, our employees and co-workers on the “need-to-know” basis,
 - b. processors, including those operating within our Group, entrusted with the processing of personal data, and
 - c. other data recipients, e.g. couriers or other postal service providers, banks, insurers, law firms, auditors or other entities operating within our Group, State Authorities, telecommunications service providers, e-mail service providers.
4. Your personal data will be transferred to a third country, i.e.:
 - the USA, however, the data will be duly protected on the basis of an EU Commission decision stating the appropriate level of protection, i.e. taking into account the privacy shield certificate used by the recipients of the data.
5. Your personal data processed for the purpose indicated in:
 - a) section 2 a) will be stored for the period of taking action before the conclusion of a contract, duration or performance of the contract concluded with you, not longer than until the date of limitation of claims,
 - b) section 2 b) will be stored for the period provided for by specific legislation,
 - c) section 2 c) will be stored for the period of:
 - i. duration and performance of the contract concluded with your employer, principal, associate, but not longer than until the date of limitation of claims,
 - ii. necessary to ensure the protection of persons or property owned by the Controller, until the date of raising an objection is raised, but not longer than until the date of limitation of claims,
 - iii. necessary to determine, defend or pursue claims, until the date of raising an objection is raised, but not longer than until the date of limitation of claims,
 - iv. the Controller’s running direct marketing of the Controller’s goods and services, however, not longer than until the date of raising an objection,
 - v. performance of contracts with Business partners, Customers, until the date of raising an objection, but not longer than until the date of limitation of claims,
 - vi. processing complaints, until the date of raising an objection, but not longer than until the date of limitation of claims,
 - vii. performing audits and checks, until the date of raising an objection, but not longer than until the date of limitation of claims,
 - viii. contacting the Controller, until the date of raising an objection, but not longer than until the date of limitation of claims.

6. You have the right to request the Controller to provide you with access to your personal data, rectify it, delete it, limit processing and transfer the data. Your right may be exercised in person, by post, via e-mail or by phone.
7. You have the right to object to the processing specified in section 2 c) regarding the processing of personal data for the purpose of legitimate interests pursued by the Controller, however the right to object cannot be exercised where there are valid legitimate grounds for the processing, which override your interests or fundamental rights and freedoms, in particular for determining, pursuing or defending claims. Your right may be exercised in person, by post, via e-mail or by phone.
8. You have the right to complain against the Controller's activities to the President of the Office for Personal Data Protection, ul. Stawki 2, 00-193 Warsaw
9. Providing personal data referred to in:
 - a) section 2 a is voluntary, but it is a contractual or statutory requirement, and it is necessary to conclude or perform the contract concluded with you, or to take actions to conclude the contract, where failure to provide personal data will prevent the conclusion or performance of the contract,
 - b) section 2 b is mandatory and is a statutory requirement, and failure to provide data will prevent the conclusion or performance of the contract,
 - c) section 2 c:
 - indent i) and ii), v), vi), vii), is voluntary, but it is a contractual or statutory requirement, and it is necessary to conclude or perform the contract concluded with you or with your employer, associate, principal, or take actions to conclude the contract, where failure to provide personal data will prevent the conclusion or performance of the contract,
 - indent iii) is voluntary but is a contractual requirement and will prevent you from entering the site of the Controller,
 - indent iv) is entirely voluntary and is not a contractual or statutory condition, and you are not obliged to provide personal data for this purpose,
 - indent viii) is fully voluntary and is not a contractual or statutory condition, but failure to provide data will prevent contact with the Controller.
10. No actions will be taken in relation to you, which would involve automated decision making, including any related profiling.

Date and signature.....